

**TO:** Mayor, Trustees, Village Attorneys and Village Clerk  
**FROM:** Village Administrator Steve Stricker and Staff  
**DATE:** July 26, 2013  
**SUBJECT:** Administration Weekly Memo

**Concert on the Green – Friday, July 26, 7:30 p.m.**

This week's Concert on the Green will take place on Friday, July 26, beginning at 7:30 p.m. The scheduled entertainment is "R Gang," a Motown/R & B Variety band. Please be reminded of the concert night carry-out promotion, the menu for which is available at [BurrRidgeRestaurants.com](http://BurrRidgeRestaurants.com), [BurrRidgeEvents.com](http://BurrRidgeEvents.com) and the Village Hall.

**Market on the Green Farmers' Market – Thursdays through September 12**

Please be reminded that the Farmers' Market will be held at the Village Center every Thursday through September 12, from 10:00 a.m. to 2:00 p.m.

**Veterans Memorial Committee Meeting – Wednesday, July 31, 4:00 p.m.**

The next Veterans Memorial Committee meeting is scheduled on Wednesday, July 31, 4:00 p.m.

**Space Needs Committee Meeting – Monday, August 5, 6:30 p.m.**

The next Space Needs Committee meeting has been scheduled on Monday, August 5, at 6:30 p.m.

**Plan Commission Meeting – Monday, August 5, 7:30 p.m.**

The next Plan Commission meeting is scheduled on Monday, August 5, at 7:30 p.m.

**Stormwater Committee Meeting Cancelled**

Please be reminded that the Stormwater Committee meeting that was scheduled on Tuesday, August 13, has been cancelled.

**Plan Commission Meeting – Monday, August 19, 7:30 p.m.**

The second August meeting of the Plan Commission is scheduled on Monday, August 19, at 7:30 p.m.

**Events Planning Committee Meeting – Tuesday, August 20, 3:00 p.m.**

The next Downtown Events Planning Committee meeting is scheduled on Tuesday, August 20, at 3:00 p.m.

### **Veterans Memorial Committee Meeting – Wednesday, August 28, 4:00 p.m.**

The next Veterans Memorial Committee meeting is scheduled on Wednesday, August 28, at 4:00 p.m.

### **Pedal the Parks – Sunday, September 8, 9:00 a.m.**

Please be reminded of the upcoming Pedal the Parks event to benefit the Burr Ridge Community Park Foundation. The bike tour will begin at 9:00 a.m., ending at 11:30 a.m., and followed by a closing party at noon on Sunday, September 8. Questions should be directed to the Burr Ridge Park District at (630) 920-1969.

### **Chase Bank Update**

A pre-construction meeting was held with contractors for Chase Bank on Thursday, July 25. Chase plans to begin construction on Monday, July 29. Staff will be working closely with their contractors to ensure minimal impact on the stores in County Line Square. Currently, Chase Bank is planning for occupancy in late November. Chase Bank will not be conducting a ground-breaking ceremony for this project.

### **Gower School Girl Scout Troop 51660 5K Run/Walk Update**

You will recall that the Board reviewed a request from Girl Scout Troop 51660, of Gower School, to conduct a 5K Run/Walk fundraiser in November. The Board tabled the request to its August 12 meeting to allow staff to notify residents and businesses along/near the race course of the request and its possible impacts. A letter was sent this week to these residents, inviting them to either attend the August 12 Board meeting or contact me to offer input in regard to this proposed event.

### **Comcast Update**

Available for review at the Village Hall is a letter from Daniel Maloney, of Comcast, indicating that Comcast has completed its all-digital network enhancement and shortly after September 24, they will begin encrypting their limited basic service, which will require all customers to connect new equipment to their televisions in order to continue receiving services.

### **Commonwealth Edison Annual Report**

On Friday, July 26, I met with Terrie Simmons, our External Affairs Representative from Commonwealth Edison, to discuss the 2012 Annual Franchise Report. From a reliability perspective, both the storm related and non-storm related interruptions were down significantly from the prior year, as well as the average length of interruptions (report is available for review at the Village Hall). Once again, ComEd has outlined a number of improvements that they will be implementing over the course of the next year (report is available for review at the Village Hall).

However, it should be pointed out that, for the storm related outages, interruption times have been way up for the first six months of 2013 and that this will offset the perceived improvements that were made in 2012.

Ms. Simmons informed me that ComEd is now beginning the process of deploying their ten-year Smart Meter Program and that Burr Ridge should expect the Smart Meters to be installed in homes and businesses beginning sometime in 2017. She indicated that it will probably take a year to complete.

Also, I discussed with Ms. Simmons ongoing problems that we have had with outages in the office areas along County Line Road from the Police Station north to the expressway. Ms. Simmons agreed to provide some additional information in anticipation of holding a meeting with these businesses to discuss their concerns and what ComEd may be able to do help alleviate their concerns. I hope to schedule this meeting sometime in late August.

### **"Blue Card" Survey Results – 2012**

As the Village Board is aware, we send out a survey form to all residents who request service to determine how well the Village did in providing the service requested. Available for review at the Village Hall is a tabulation of the survey results for calendar year 2012, prepared by Assistant Village Administrator Lisa Scheiner, and the comments that were provided, most of which are very positive.

### **Bi-Annual Community Service Survey Instrument**

A copy of the Community Service Survey instrument that was used in 2011 has been provided to the Board. This survey is mailed to every household in Burr Ridge every two years and will be sent again in August with results due in September. The data will be compiled and presented to the board shortly thereafter. Board members are to contact Lisa Scheiner, Assistant Village Administrator, by the end of business on Wednesday, July 31, with questions or comments about the survey.